

Burrillville

Recreation Commission

RE: Minutes, December 13, 2010

**Present: Cheri Hall, Director Alice Lavigne
 Juliette Lopez-Recinos-Vice Chair Dave Marcotte
 Kevin Mazzarella, Secretary
 Timothy Pratt**

Stephen Rawson, Burrillville Town Council Liaison

Absent: Al Low

Excused: Al Gerew, Chair

Guests: Joe Hutnak

**Meeting called to order at 6:31 p.m. by Juliette Lopez-Recinos, Vice
Chair at the Burrillville Parks and Recreation Offices, 92 North Main
Street, Pascoag, R.I.**

**Motion to accept minutes of November 8, 2010 regular meeting by
Alice Lavigne. Seconded by Dave Marcotte. Motion passed 5-0.**

Correspondence:

The Director reported that the receipt of a memo from the Town Manager's Office regarding the upcoming Rhode Island League of Cities and Town's convention scheduled for January 27, 2011. An invitation was extended to the Recreation Commission members.

Good & Welfare:

The Director welcomed the new Town Council Liaison, Stephen Rawson to the Recreation Commission.

Old Business:

Holiday Ornaments

The Director reported the number of ornaments sold. A Bargain Buyer will be advertised during the coming week. Ornaments have also been made available at the Town Hall and Harrisville Lit'l General. Dave Marcotte will check with Wright's Farm to see if they will allow sales in their gift shop. Some customers have suggested donating the ornaments. The fifty packs of holiday cards have sold out with funds to be given to a Burrillville family in need.

Spring Lake Beach Leases

The Director reported the Town Council has awarded the Spring Lake Beach snack bar lease to Juliette Lopez-Recinos and arcade lease to John Bateman.

Holiday Programming

The Santa Calling program was a success with eight volunteers

playing Santa for the eighty-five children participating. The Santa on the Town Common went very well with approximately eighty children visiting Santa.

Branch River Park Tennis Court Equipment

The Director reported the receipt of seven bids for the basketball equipment and seven bids for the tennis equipment.

Motion to award the Branch River basketball equipment bid to Future Pro in the amount of \$5,500 was made by Alice Lavigne. Seconded by Kevin Mazzearella. Motion passed 5-0.

Motion to award Branch River tennis equipment bid to Sports Supply Group in the amount of \$624 was made by Kevin Mazzearella. Seconded by Tim Pratt. Motion passed 5-0.

The Director is investigating the possibility of a State of Rhode Island Department of Environmental Management grant for the Branch River Park Tennis Court project.

Background Check Policy

The Director made a copy of the new background check policy after the town learned the local town police departments will not be performing the background checks. The Town Manager has been asked to allow speaking with the state legislators to allow the Parks & Recreation departments to be listed under the statute. The Attorney

General's Office has forwarded a waiver to allow the background checks to be sent through the Parks & Recreation Department. A letter was sent to the leagues notifying of the background check policy and procedure change and the \$5 per background check fee for the Attorney General's office. Dave Marcotte questioned if the leagues have been submitting the roster of coaches having background checks and coaches training. The Director will contact the leagues for the roster information. A suggestion to change the ordinance to read any leagues utilizing town facilities versus receiving town funding are required to do background checks and coaches training.

New Business:

Budgets

The Director reported compiling information for the C.I.P. budget requests. Dave Marcotte asked if renovation costs to change the ice cream building to a Spring Lake Beach store would be a C.I.P. request.

The Director stated any renovation costs would come from Spring Lake Beach funds, not C.I.P. funds.

The requests for the Operating Budget will be reviewed in the near future.

Meeting Adjourned: Motion made Dave Marcotte. Seconded by Alice Lavigne. Meeting adjourned at 8:15 p.m. Motion Passed 5-0.

Next Meeting: Monday, January 10, 2011 at 6:30 p.m., Burrillville Parks & Recreation Office, 92 North Main Street, Pascoag, RI 02859

Recorded by

Carol L. Conway

Administrative Aide

Burrillville Parks & Recreation Department

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